

OWNER'S MANUAL

Fire-Safe® safes

MANUEL DU PROPRIÉTAIRE

Coffres-forts Fire-Safe®

MANUAL DEL USUARIO

Cajas fuertes Fire-Safe®

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Thank you for purchasing this SentrySafe product.

This safe was made by Sentry Group with care and pride, knowing that you will rely on it to protect important documents and beloved keepsakes for a lifetime. We want every SentrySafe product you own to satisfy you with:

- Peace of mind, knowing that the contents are protected from fire
- Convenience and ease of use, in the right size and capacity for your home or office
- Additional benefits such as organization, privacy and theft deterrence
- Warranty protection and after-fire product replacement

To enjoy the greatest protection and satisfaction from your safe, please read the information in this packet, and keep it for future reference.

Merci d'avoir acheté ce produit SentrySafe.

Sachant que vous vous y ferez toute votre vie pour protéger des documents importants et des objets précieux, Sentry Group est fier de vous proposer ce produit. Nous voulons que chaque produit Sentry-Safe dont vous êtes propriétaire :

- paix d'esprit, sachant que le contenu est protégé contre l'incendie
- commodité et facilité d'usage, dans les dimensions et capacités convenant à votre maison ou votre bureau
- des avantages supplémentaires tels que organisation, confidentialité et effet dissuasif contre le vol
- garantie et remplacement du produit après un incendie

Pour bénéficier de la plus grande protection et satisfaction de ce produit, veuillez lire les informations dans cette pochette et les conserver pour consultation future.

Gracias por comprar este producto SentrySafe.

Este producto fue fabricado por Grupo Sentry con cuidado y orgullo, sabiendo que usted confiará en él para proteger documentos importantes y recuerdos queridos durante toda una vida. Queremos que todos los productos SentrySafe que usted tenga le satisfagan ofreciéndole:

- Tranquilidad al saber que el contenido está protegido contra incendios
- Comodidad y facilidad de uso, en el tamaño y la capacidad adecuados para su hogar u oficina
- Beneficios adicionales tales como organización, confidencialidad y disuasión de robos
- Protección mediante garantía y reemplazo del producto después de un incendio

Para obtener de este producto la mayor protección y satisfacción posibles, por favor, lea la información que incluye este paquete y guárdela para referencia futura.

◀ Model No.

◀ Modèle N°

◀ No. de modelo

◀ Serial No.

◀ N° de série

◀ No. de serie.

◀ Dial Combination
(Not All Models)

◀ Combinaison à roue
(Pas pour tous les modèles)

◀ Indicador numérico para combinación
(No en todos los modelos)

◀ Key No.
(Not All Models)

◀ N° de clé
(Pas pour tous les modèles)

◀ No. de llave.
(No en todos los modelos)

◀ Electronic Lock Combination
(Electronic Lock Models Only)

◀ Combinaison pour Serrure Électronique
(Seulement pour les modèles à serrure électronique)

◀ Combinación de cerradura electrónica
(Sólo en los modelos con cerradura electrónica)

100% Customer Satisfaction Guarantee

If at any time during the first ninety (90) days after the date of purchase, you are not entirely satisfied with this SentrySafe product, please call us toll-free at 1-800-828-1438. Dated receipt required as proof of purchase. We'll solve the problem or ensure that you receive a replacement or full refund.

--The employees of Sentry Group

Lifetime After-Fire Replacement Guarantee

If this product is damaged by fire at any time while still owned by you (the original owner), Sentry Group will ship a replacement free of charge, if you send the following to Sentry Group, 882 Linden Avenue, Rochester, NY 14625-2784 USA:

- Your name and address;
- A description of the fire, with the model number and a photo of the burned unit, and a copy of the report from the fire department, insurance or police.

1 Year Limited Warranty

This product is warranted to the original purchaser for one year (1) from the date of purchase to be free of structural and mechanical defects due to faulty materials or workmanship. If a structural or mechanical defect occurs during the warranty period, Sentry Group (also referred to as "Sentry") will repair or replace the defective part(s) or product, at its option, at no charge. Replacement unit is provided with curbside delivery only. Additional expense for inside delivery is the responsibility of the consumer. Sentry will not cover additional costs for installation of the replacement unit.

For Warranty Service (North America only)

Please notify the Sentry Group Customer Service Department of the problem by phone (at 1-800-828-1438, 8:00 am through 8:00pm EST, M-F) or in writing to Sentry Group, 882 Linden Avenue, Rochester, New York 14625-2784, U.S.A. **Do not ship your product back to Sentry Group.** The Sentry Group Customer Service Department will decide either to have the product returned, repaired, replaced, or refund your money.

Proof of Purchase Date

For all Sentry Group products, a dated store receipt is required as proof of purchase.

Limitations Of Warranty

1. Sentry's responsibility and the buyer's exclusive remedy under this warranty are limited to the repair or replacement of the defective part(s) or product, at Sentry's option. In no event shall Sentry be liable for any incidental or consequential damages (including but not limited to loss or damage due to fire, water, theft or vandalism) to persons or property resulting from the breach of this or any other express or implied warranty applicable to the product. Some states, provinces and countries do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.
2. **Except as may be otherwise provided by applicable law, Sentry disclaims any and all other covenants and warranties, whether written or oral, express or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose.** The implied warranty applicable to this product shall not exceed the standard one year limited warranty. Some states, provinces and countries do not allow disclaimers of implied warranties or limitations on their duration, so the above disclaimer and/or limitation may not apply to you.
3. Sentry is not responsible for damage, defects, or malfunction to the product incurred during shipment. The product was packed in accordance with Interstate Commerce Commission specifications, and with reasonable handling, should be in good condition on arrival. Any claims for shipping damage should be made directly to the carrier.

4. These warranties do not cover defects, damage, or malfunction caused by modification, alteration, repair or service of the product by anyone other than Sentry or its authorized representative, or caused by physical abuse to or misuse of the product. Sentry specifically disclaims coverage for damage that may result from the product being bolted-down and/or damage that may result from the improper handling of the product during moving and/or installation.
5. No Sentry agent, employee, representative, dealer or retailer has the authority to make or imply any representation, promise or agreement which in any way varies the terms of this Limited Warranty.
6. This Limited Warranty shall apply to new, first quality Sentry products and shall not apply to factory seconds or previously-owned products, or products previously damaged by such events including but not limited to, fire, flood, earthquake, burglary, handling by movers or installers.

All of the provisions of this Limited Warranty are separate and severable. If any provision is held invalid and unenforceable, such determination shall not affect the validity or enforceability of the other provisions. This Limited Warranty gives you specific legal rights, and you may also have other rights which vary from state to state, province to province, or country to country.

ETL verified fire claim

For models starting with: MS, DS, CS, OS, KS

ETL verified for 1 hour fire protection of CDs, DVDs, memory sticks and USB drives up to 1700°F.

For models starting with: MA, DA, CA, OA

ETL verified for 2 hour fire protection of CDs, DVDs, memory sticks and USB drives up to 1850°F.

UL-classified fire protection

Your SentrySafe Fire-Safe product is classified by Underwriters Laboratories, an independent testing organization, to pass one of the following rigorous standards of fire endurance protection:

- **2-Hour UL Fire Endurance Test**
Subjected to temperatures up to 1850°F (1010°C) for 2 hours, the safe interior will remain below 350°F (177°C) to protect documents. (This enables your safe to withstand even high-temperature exposure, as the hottest part of a fire moves through a building.)
- **1-hour UL Fire Endurance Test**
1700°F (927°C) for a duration of one hour.
- **UL Explosion Hazard Test**
Subjected to flash fire in a 2000°F (1093°C) furnace for ½ hour, the safe will not explode or rupture.
- **UL Fire-Impact Test**
After being heated to 1550°F (843°C), the safe is dropped 30 feet onto rubble, then cooled, inverted and reheated to 1550°F (843°C) for ½ hour. The safe remains intact and locked, with an interior temperature below 350°F (177°C).

Water resistance protection

Some advanced models protect contents from water damage. The Sentry Group Quality Department has subjected these water resistant safes to the following conditions:

- tested for 15 minutes with up to 1,000 gallons of water spray
- tested in 6 inches of water for 1 hour.

To validate waterproof models, please call Customer Service at 1-800-828-1438, 8:00am through 8:00pm EST, M-F.

NOTE: For the gasket to work effectively, the safe door must be closed with the handle fully horizontal.

When you move the handle, the compression of the gasket will require slightly more force than you would use with a regular safe.

Instructions for floor mounting

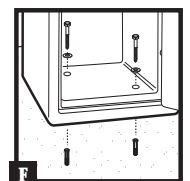
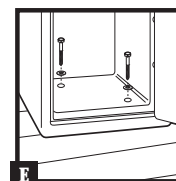
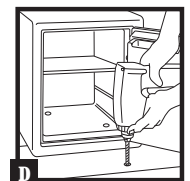
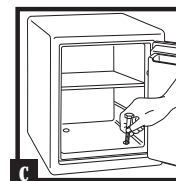
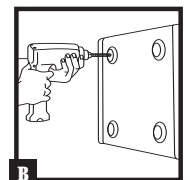
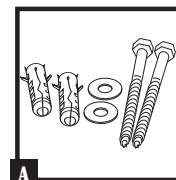
This kit contains:

(2) lag screws, (2) washers, (2) masonry anchors (Fig. A)

Tools needed for floor mounting: Drill, wrench, 7/16" (11.0 mm) drill bit, for wood anchoring: 9/32" (7.2 mm) drill bit, for masonry anchoring: 3/8" (9.50 mm) masonry drill bit.

Instructions:

1. Tip the safe onto its right side. (Door hinges horizontal with the floor.)
2. Unlock the safe and open the door.
3. Look on the bottom of the safe for two indentations in opposite corners. Using the 7/16" (11.0 mm) bit, drill a hole through each indentation perpendicular to the bottom of the safe. (Fig. B)
4. Close the door and tip the safe upright. Place it where desired and reopen the door.
5. Use a screw or drill bit to mark the floor through both holes. (Fig. C)
6. Move the safe aside to clear both marked spots for drilling.
7. **Drill into the floor:**
 - A. For wood:** Using the 9/32" (7.2 mm) bit, drill a hole 2 1/2" (64 mm) deep in each marked spot. (Fig. D)
 - B. For masonry:** Using the 3/8" (9.50 mm) masonry bit, drill a hole 2 1/2" (64 mm) deep in each marked spot. (Fig. D) Install a masonry anchor in each hole.
8. Replace the safe in the desired position, with the holes in the safe aligned with those in the floor.
9. **Securing the safe:**
 - A. For wood:** Pass each lag screw through a washer, then through the safe and into a hole. Tighten with the wrench. (Fig. E)
 - B. For masonry:** Pass each lag screw through a washer, then through the safe and into a masonry anchor. Tighten with the wrench. (Fig. F)



Lost combination or keys

IMPORTANT: Please read the following instructions carefully. For your protection, new keys CAN, and combinations CANNOT, be issued by telephone request. To order replacement keys and/or combinations, it is essential that you MAIL the items listed in each category below to Sentry Group with your order. If you need assistance in preparing your order, or wish to purchase via credit card (Visa/Mastercard only), please call Sentry Customer Service toll-free Monday-Friday at 1-800-828-1438, 8:00am - 8:00pm E.S.T.

Lost combination: First, find your safe's Model and Serial Number. The Serial Number is in this packet, and is also printed on the small label beside the door hinge (outside). Send a copy of this, a notarized letter (last name must be different than that of owner) stating you are the safe's owner, and a check or money order for \$12.00* (U.S. funds) to: Sentry Group, Dept. 200, 882 Linden Avenue, Rochester, NY 14625-2784 USA.

If using a credit card (Visa/Mastercard only), call 1-800-828-1438 and fax your Model and Serial number with the notarized letter to 585-381-2940.

Lost keys: To obtain replacement keys, find your safe's Model and Serial Number. The Serial Number is in this packet, and is also printed on the small label beside the door hinge (outside).

Order by Mail: Send the Model and Serial number along with check or money order (U.S. funds) for \$12.00* to: Sentry Group, Dept. 200, 882 Linden Avenue, Rochester, NY 14625-2784 USA.

* NOTE: Prices subject to change without prior notification.

IMPORTANT: For assistance in the event of lost keys or combination, or for information on ordering extra organizational features, please call us toll-free Monday-Friday (8:00am - 8:00pm E.S.T.) at 1-800-828-1438, or visit us on-line at www.sentrysafe.com.

Order by Internet: Visit our website at www.sentrysafe.com. Go to our Customer Service Section.



WARNING

DO NOT store delicate items directly in your safe.

SentrySafe products which offer fire protection have a patented insulation that has a high moisture content. In addition the SentrySafe advanced safes close airtight to offer water resistance, which may also cause moisture to accumulate inside your safe. The desiccant packet included in your safe during shipment, should be left in your safe. **DO NOT DISCARD IT.** It is intended to help absorb moisture which may accumulate inside your safe.

If you choose to store delicate items such as jewelry with working parts, watches, stamps, or photos in your safe, we recommend putting them in an air-tight container, prior to placing them in the safe for storage.

WARNING

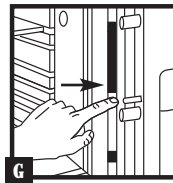
DO NOT store pearls in this safe unit.

In the event of a fire, potential damage to delicate pearls occurs at temperatures much lower than the 350°F interior performance measure which the UL classification performance standard indicated guarantees. Therefore, DO NOT store pearls in your SentrySafe product.

IMPORTANT

Using a mechanical combination lock

NOTE: It may be required to push the bolt button which, in turn, will throw the bolts to a locked position while the door is open (Fig. G). Proceed to test your combination. **The handle should be all the way UP, in the horizontal position before attempting to dial out safe.** Your combination lock is now ready to use. You will find your safe's combination on the sticker on the front of the owner's manual. Depending upon the model you chose, you will have either a 3-number or 4-number combination.



For safes with combination and key lock

For added security, some models have a dual locking system (combination lock plus key lock). **NOTE:** The safe **will lock** if key lock cylinder is pressed in **with** or **without** key.

To unlock and open

Before dialing your combination, simply insert the key in the lock and turn until the plunger pops out. Remove key.

To close and lock

You can relock the safe in two ways. With the door closed, depress the key lock with your finger, or spin the combination dial one full turn. For greatest security, do both. (Make sure the door handle is in the horizontal position.)

Open unit first, then test with door open!

(See cover of this manual for your combination.)

3-NUMBER COMBINATION (Cannot be changed.)

Point the dial to zero.



Turn the dial to the left. Make sure ZERO passes the pointer at least THREE times. Then stop at the first number of your combination.



Turn the dial to the right. Stop the SECOND time you reach the second number of your combination.



Turn the dial to the left. Stop the FIRST time the pointer reaches the third number of your combination.

4-NUMBER COMBINATION

NOTE: Changing the combination voids your warranty for assistance with lost combination and locksmith services needed.

Point the dial to zero.



Turn the dial to the left. Make sure ZERO passes the pointer at least FOUR times. Then stop at the first number of your combination.



Turn the dial to the right. Stop the THIRD time you reach the second number of your combination.



Turn the dial to the left. Stop the SECOND time you reach the combination's third number.



Turn the dial to the right. Stop the FIRST time you reach the last number of your combination.

Questions?

To obtain instructions for changing your 4-number combination, or for other assistance, contact Sentry Customer Service on line at www.sentrysafe.com or call: 1-800-828-1438, 8:00am - 8:00pm E.S.T., M-F.

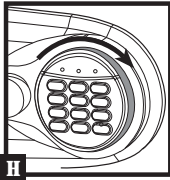
Using an electronic lock

Battery installation

To power the lock, four alkaline AA batteries, equalling voltage: 6Vdc, **(not included)** are required.

NOTE: Non-alkaline and rechargeable batteries ARE NOT RECOMMENDED.

To install batteries, turn the electric lock case to the right and remove. (Fig. H) Insert four new batteries as indicated, replace the electric lock case and turn to the left to reassemble.



Open unit first, then test with door open!

(See cover of this manual for your factory code.)

Using the keypad



Caution!

Liquids can damage the keypad!



Caution!

Pen points or other sharp objects can puncture the keypad membrane!

Only a light touch is needed. A green PROCEED light and a single beep indicate that the keypad “felt” your touch. The lock allows 5 seconds for each key press. If you pause longer, an error signal will occur (blinking red light and three beeps), indicating you should start over.

For safes with an electronic lock and a key lock

For added security, some models have dual locking system (electronic lock plus key lock). You must use both the electronic code and the key to open the safe.

Basic Electronic Lock



Access codes

There are three possible ways to unlock and access the safe—by entering its preset 5-digit electronic lock combination, your own user code or a User PIN (Personal Identification Number).

You can always open the safe by entering the 5-digit electronic lock combination. This code **cannot** be deleted. But if you prefer to employ your own code, you can program the safe to open to the 5-digit user code of your choice. If you wish to give someone else temporary access to the safe, you can program a 5-digit user PIN that can later be erased.

Programming a 5-digit user code

1. Press the *Program* key.
2. Enter the electronic lock combination. The green LED remains ON while you enter the 5-digit user code of your choice. After 5 digits are entered the green LED turns OFF.

(To enter a new user code, repeat these steps. To erase the user code, press the *Program* key and enter your electronic lock combination twice.)

Programming a 5-digit user PIN

NOTE: You must program a user code before programming a User PIN.

1. Press the *Program* key.
2. Press it a second time.
3. Enter your 5-digit user code. The green LED remains ON.
4. Enter the 5-digit User PIN of your choice (any combination except 00000.) After 5 digits are entered the green LED turns OFF.

(User PIN, press *Program* twice, enter your user code and then enter 00000.)

Open unit first, then test with door open!

Test your new electronic lock combination several times with the door open, to make sure you have recorded it correctly. Your new electronic lock combination is ready to use.

You now know your new combination.

For your records, please copy it here:

Battery replacement

When old batteries are removed for replacement, your user PIN will be voided; only electronic lock combination and user code will work. To reestablish your user PIN, follow the directions above under “Programming a 5-digit user PIN”.

NOTE: If your safe does not appear to be working please check batteries before calling Sentry Customer Service.

Signals

Your electronic-lock safe communicates by means of several audio/visual signals.

Red (Error) LED + three beeps indicates one of the following:

1. You have pressed *Program* key out of sequence
2. You have entered an invalid code or user pin.
3. You have let 5 seconds or more elapse between key entries.

Green (Proceed) LED + single beep occurs

1. After entering each digit of electronic lock combination, user code, or user PIN
2. After pressing *Clear* key
3. After pressing *Program* key

Green LED only

1. Comes ON after you enter a valid code/user PIN and remains lit during the 4-second period in which the safe can be opened.
2. Comes ON in the Program user code mode after you enter the electronic lock combination and remains lit until you have finished entering a 5-digit user code.
3. Comes ON in the Program user PIN mode after you have entered your user code and remains ON until you have entered a 5-digit user PIN.

Yellow LED

Indicates “low battery” and will typically not turn ON until battery has been in use two years or longer.

Your electronic lock automatically performs a low battery test during each lock use.

If a “low battery” condition is detected the yellow LED will come ON and remain ON during each subsequent lock operation. (The lock will continue to function in a Low Battery state, until battery failure.) The yellow LED will turn OFF only after three consecutive “Good Battery” readings or after the low batteries are replaced. (Note: If the new batteries are installed in less than 60 seconds the yellow LED may come ON and stay ON during the first lock operation before it returns to OFF.)

NOTE: It is recommended you replace the batteries after two years, or when the yellow LED remains on.

Delay mode

The lock automatically enters a two-minute delay mode after an invalid code has been entered three consecutive times. In this mode, the lock can not be activated and any key entry will generate an ERROR signal.

Advanced LCD electronic lock



Using the keypad



Caution!

Liquids can damage the keypad!



Caution!

Pen points or other sharp objects can puncture the keypad membrane!

Only a light touch is needed. Press any button, the keypad lights up and a single beep will indicate that the keypad “felt” your touch. If there is no key press within 5 seconds, the unit “times out” indicating you should start over.

Access codes

There are **three** possible ways to unlock and access the safe—by entering its preset 5-digit electronic lock combination, your own manager code or a user code.

You can always open the safe by entering the 5-digit electronic lock combination. This code **cannot** be deleted. But if you prefer to employ your own code, you can program the safe to open to a 4-8 digit manager code of your choice. If you wish to give someone else temporary access to the safe, you can program a maximum of six 4-8 digit user codes that can later be erased.

NOTE: All zeros is an invalid code.

Open unit first, then test with door open!

Test your new LCD electronic lock codes several times with the door open to be sure you have entered them correctly.

NOTE: Press CLEAR at any time to return to the beginning

NOTE: To turn the beeper on or off, press the 0 key and then the Prog/Enter key. (0, Prog/Enter)

Programming the manager code

NOTE: One (1) manager code is allowed.

To add:

1. Press the *Prog/Enter* key and then enter the 5-digit factory code.
2. An empty lit box means no manager code is programmed. A boxed lighted * means a manager code is programmed.
3. Enter a 4 to 8 digit code and press the *Prog/Enter* key to finish programming the code into the unit.

To delete:

1. Press the *Prog/Enter* key and then enter the 5-digit factory code.
2. A boxed lighted * icon indicates there is a code programmed and can be deleted.
3. Press 0, 0, 0, 0, then the *Prog/Enter* key to delete the manager code. (0, 0, 0, 0, *Prog/Enter*)

Programming user codes

NOTE: Six (6) user codes are allowed.

To add:

1. Press the *Prog/Enter* key 2 times, enter the manager code and then press the *Prog/Enter* key.
2. Use the << or >> to scroll between the lighted boxes. An empty box means it is available for a code entry, a boxed lighted * means it is being used.
3. Enter a 4 to 8 digit code in the selected position and press the *Prog/Enter* key to finish programming the code into the unit.

To delete:

1. Press the *Prog/Enter* key 2 times, enter the manager code and then press the *Prog/Enter* key.
2. Use the << or >> to scroll to the boxed lighted * icon to be removed.
3. Press 0, 0, 0, 0, then the *Prog/Enter* key to delete the selected user. (0, 0, 0, 0, *Prog/Enter*)

To unlock safe:

Enter the 5-digit factory code, a pre-programmed manager code or a pre-programmed user code and press the *Prog/Enter* key. An asterisk will be lighted each time a digit is entered. When the **unlocked padlock icon** appears you have 4 seconds to turn the handle and open the safe.

To lock safe:

Close the door and return the handle to the horizontal position.

Keep your manager and user codes secure

Maintain a record of your manager and user codes and store them in a secure location, other than in the safe.

Battery replacement

The battery icon will light when the battery needs to be replaced. No codes are erased when old batteries are removed for replacement.

NOTE: If your safe does not appear to be working please check batteries before calling Sentry Customer Service.

Delay mode

The lock automatically enters a two-minute delay mode after an invalid code has been entered three consecutive times. In this mode, the lock can not be activated and the **PADLOCKED** icon lights.